



CITY OF HOUSTON

Job Posting

1	Applications accepted from:	ALL PERSONS INTERESTED
2	Job Classification	ENVIRONMENTAL INVESTIGATOR II (Multiple)
3	Posting Number	PN# 112554
4	Department	Health & Human Services Department
5	Division	Environmental Health
6	Section	Air Quality Control/Technical Services
7	Reporting Location	7411 Park Place
8	Workdays & Hours	M - F, 8 a.m. - 5 p.m.* (Able to work some weekends and holidays) *Subject to change

9

DESCRIPTION OF DUTIES

Performs varied technical inspections and investigative work relative to the detection, analysis and elimination or control of environmental pollutants and contaminants. Performs routine chemical and microbiological air analysis.

CORE FUNCTIONS

- Applies the Federal, State, and Local air quality regulations. Performs general to moderately complex air quality work, by responding to complaints, assisting in field investigation, and monitoring of environmental conditions impacted by point and mobile air emission sources.
- Performs routine monitoring of chemicals and biological pollutants according to the EPA's Standard Operating Procedures and environmental data Quality Assurance Project Plans.
- Operates, maintains, calibrates, audits, trouble-shoots, and performs minor repairs on air monitoring, and sampling and analysis equipment.
- Prepares monitoring, investigation, and observation reports.
- Tracks air quality indicators, assists in analysis of air quality trends, and effectively use the Geographic Information System techniques in technical reports and presentations.
- Performs other duties as required.

WORKING CONDITIONS

The position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis and climbing ladders repeatedly.

MINIMUM EDUCATIONAL REQUIREMENTS

Requires a Bachelors degree in Chemistry, Biology, Environmental Health Engineering or a closely related field.

MINIMUM EXPERIENCE REQUIREMENTS

One (1) year of pollution/environmental control experience is required.

MINIMUM LICENSE REQUIREMENTS

Must have a valid Texas Driver's License and comply with the City of Houston's Policies on Driving (AP 2-2).

PREFERENCES

- Preferences will be given to applicants with good computer skills.
- Ability to communicate well (orally), working well with assigned teams, and writing with precision.
- Able to work beyond regular hours, on weekends and holidays as needed.

SELECTION/SKILLS TESTS REQUIRED

None

SAFETY IMPACT POSITION

☒ Yes ☐ No

This position is subject to random drug testing and if candidate is promoted into this position, he/she must pass an assigned drug test.

SALARY INFORMATION

GRANT FUNDED POSITIONS

Grant positions are dependent upon continued available funds. If funding is no longer available, employee may be laid off or transferred. Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range is:

Salary Range - Pay Grade 16

\$1,379 - \$1,576 Biweekly \$35,584 - \$40,976 Annually

OPENING DATE

August 16, 2006

CLOSING DATE

Open Until Filled

APPLICATION PROCEDURES

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer